P. O. Box 922340, Norcross, GA 30010

General Underwriting Report

INSPECTION IDENTIFIERS

Insured Name:
Location Address:
Policy Number(s): Site Order Number:
Producer/Agent Name: Effective Date:

SPECIAL INSTRUCTIONS

Special Instructions Addressed/Completed: ANSWER
Comments/Answers on Special Instructions:

GENERAL INFORMATION

Name of Person Interviewed: Position and/or Title:

Date of Survey:		Hours of Operation:	
Number of Years Firm is in Business:		From: To:	Days:
Years at this Location:		From: To:	Days:
Insured's Interest:	ANSWER	From: To:	Days:
Insured's Ownership:	ANSWER	Number of Employees:	
Ownership of Other Locations:	ANSWER	Full-Time:	
Number of Living Units:		Part-Time:	
Average Monthly Rental Income:		Gross Annual Sales/Revenue (est.):	
Condominium Selling Price:		Annual Payroll (est.):	
On Site Manager:	ANSWER	Certificate of Insurance Obtained on all	
Percentage of Students:	%	Subcontractors and Tenants/Lessees:	ANSWER
Percentage of Elderly:	%	Insured's/Management's Attitude	
		Towards Loss Control:	ANSWER

PAST LOSSES: ☐ Check if None

Date	Type	Description	Amount

DESCRIPTION OF OPERATIONS

Describe the Nature of the Insured's Business and/or Operations, Including Facilities and Amenities:

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MULTI-BUILDING COMPLEX

Number of Buildings on Site/Complex:	No. of Clusters with Divisions over 50-ft:
Average Distance Between Buildings: Feet	No. of Clusters with Divisions over 100-ft:

BUILDING INFORMATION

Year Built: Number of Stories: Total Square Feet:

Multiple Occupant Building: ANSWER Vacant or Unoccupied Areas: ANSWER %

List Occupants:

Building Area:		Evidence of Water Damage:	ANSWER
Finished Area:	sq. ft.	Evidence of Mold:	ANSWER
Finished Basement Area:	sq. ft.	Evidence of Lead Paint or Asbestos:	ANSWER
Unfinished Basement Area:	sq. ft.	Evidence of Building Collapse/Fatigue:	ANSWER
Built-In Parking Area:	sq. ft.	Evidence of Other Structural Problems:	ANSWER
Attached/Detached/Carport Parking:	sq. ft.	Number of Firewalls:	
Subterranean Parking Area:	sq. ft.	Vertical Shafts/Openings Unprotected:	ANSWER
Exterior Parking Area:	sq. ft.	Interior Maintenance Adequate:	ANSWER
Any Plate Glass Exposure:	ANSWER	Exterior Maintenance Adequate:	ANSWER
Cracks or Hazards Observed:	ANSWER	Trash Removal Adequate:	ANSWER

CONSTRUCTION

Type:		Building Construction Quality:	ANSWER
Frame (I):	%	Roof System Condition:	ANSWER
Joisted Masonry (II):	%	Roof Style:	ANSWER
Non-Combustible (III):	%	Roof Cover:	ANSWER
Masonry Non-Combustible (IV):	%	Site on Filled Land:	ANSWER
Modified Fire Resistive (V):	%	Structure on Pilings:	ANSWER
Fire Resistive (VI):	%	Foundation Open Access:	ANSWER

Describe Exterior Wall Construction (Structural):
Describe Floor Construction (Structural):
Describe Roof Construction (Structural):

BUILDING SERVICES

Electrical System Condition:	ANSWER	Heating System Condition:	ANSWER
Over-Current Protection:	ANSWER	Heating Type:	ANSWER
Wiring Type:	ANSWER	Fuel Source:	ANSWER
Wiring Conductor:	ANSWER	Any Non-Standard Alterations:	ANSWER
Any Non-Standard Alterations:	ANSWER	Boiler Condition:	ANSWER
Plumbing System Condition:	ANSWER	Located in Separate Room:	ANSWER
Plumbing Material Composition:	ANSWER	Rated Fire Door Installed:	ANSWER
Any Non-Standard Alterations:	ANSWER	Service/Maintenance Contract	ANSWER
A/C System Condition:	ANSWER	Date of Last Service/Maintenance	
Air Conditioning Type:	ANSWER	Fireplaces and/or Wood Stoves:	ANSWER

BUILDING UPDATES

	Date		Brief Description of Update and/or Last Inspection Date
Electrical		☐ None ☐ Approx.	
Plumbing		☐ None ☐ Approx.	
Roof		☐ None ☐ Approx.	
Heating		☐ None ☐ Approx.	
A/C System		☐ None ☐ Approx.	

SIGNS

Number:		Type:	ANSWER
Size:	ANSWER	Illuminated:	ANSWER

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FIRE PROTECTION			
Fire Department Type:	ANSWER	Fire Alarm:	ANSWER
Distance to Fire Department:	ANSWER	Fire Alarm Type:	ANSWER
Responding Fire Department:		Annunciator Panel in Lobby:	ANSWER
Difficult Access to Building for FD	ANSWER	Standpipes and Fire Hoses:	ANSWER
Smoking Control Adequate:	ANSWER	Sprinkler System:	ANSWER
Nearest Fire Hydrant:	ANSWER	Percentage of Sprinkler Coverage:	%
Adequate Water Supply:	ANSWER	Type of Sprinkler System:	ANSWER
Fire Extinguishers:	ANSWER	Type of Maintenance Contract:	ANSWER
Fire Extinguishers Tag Date:		Last Main Drain Test Date:	
Adequate Size/Type for Hazard:	ANSWER	System Ready to Respond:	ANSWER
Smoke/Heat Detectors:	ANSWER	Sprinkler System Monitoring:	ANSWER
Type of Smoke Detectors:	ANSWER	Control Valves Locked Open:	ANSWER
Testing Program in Place:	ANSWER	Fire Pump Installed:	ANSWER
Battery Replacement Program:	ANSWER	Date of Last Test:	
Fire Doors Installed on Stairways:	ANSWER	Date of Last Flow Test:	

LIABILITY INFORMATION			
Housekeeping and Maintenance:	ANSWER	"Attractive Nuisances" Present:	ANSWER
Significant Slip and Fall Hazards	ANSWER	Dogs/Animals on Premises:	ANSWER
Hazardous Areas Accessible to Public:	ANSWER	Provisions for Snow/Ice Removal:	ANSWER
Present Condition of the Following:		Posted Occupant Load Signs:	ANSWER
Walkways, Sidewalks, etc:	ANSWER	Emergency Lighting Installed:	ANSWER
Parking Areas, Drives, Curbs:	ANSWER	Emergency Generator Installed:	ANSWER
Stair & Handrails:	ANSWER	Illuminated Exit Signs Installed:	ANSWER
Fences, Yards, & Landscaping:	ANSWER	Posted Evacuation Procedures:	ANSWER
Storage Areas:	ANSWER	All Exits Clearly Marked & Visible:	ANSWER
Display Racks and/or Shelving:	ANSWER	All Means of Egress Unobstructed:	ANSWER
Furniture & Fixtures:	ANSWER	Fire Escapes in Good condition:	ANSWER
Interior Lighting:	ANSWER	Elevator(s) in Good Condition:	ANSWER
Exterior Lighting:	ANSWER	Certificate Posted:	ANSWER
Public Restrooms:	ANSWER	Date of Last Inspection:	
Aisles & Hallways	ANSWER	Escalator(s) in Good Condition:	ANSWER

FACILITIES			
Club House:	ANSWER	Swimming Pool(s):	ANSWER
Fitness Room:	ANSWER	Number of Pools:	
Game Courts:	ANSWER	Pool Fully Fenced:	ANSWER
Golf Course(s):	ANSWER	Self Closing/Latching Gate:	ANSWER
Individual Storage Spaces:	ANSWER	Depths Marked (side/top deck):	ANSWER
Laundry Facilities:	ANSWER	Diving Boards or Slides:	ANSWER
Maintenance Shops:	ANSWER	Rules Posted:	ANSWER
Recreation Room:	ANSWER	Lifeguard:	ANSWER
Playground:	ANSWER	Life Saving Equipment Present:	ANSWER
Saunas	ANSWER	Pool Chemicals Stored Properly:	ANSWER

EQUIPMENT			
Arcade Games:	ANSWER	Machinery/Tooling:	ANSWER
Automated Teller Machines:	ANSWER	Mechanical Stock Conveyors:	ANSWER
Compressors:	ANSWER	Overhead Lighting/Booms:	ANSWER
Computerized Operations:	ANSWER	Public Telephones:	ANSWER
Cranes/Lifting Systems:	ANSWER	Sound System:	ANSWER
Forklift/Loading Equipment:	ANSWER	Vending Machines:	ANSWER
Lottery Machines:	ANSWER	Walk In Refrigerators/Freezers:	ANSWER

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OPERATIONS			
Assembly of Products:	ANSWER	Non-Owned Vehicles In Use:	ANSWER
Cooking Equipment In Use:	ANSWER	Owned Vehicles In Use:	ANSWER
Standard Commercial Hood:	ANSWER	Re-Packing Services:	ANSWER
Automatic Extinguishing System:	ANSWER	Retail Business:	ANSWER
System Tagged and Operational:	ANSWER	Service Business:	ANSWER
Delivery Services:	ANSWER	Warehouse Business:	ANSWER
Manufacturing of Products:	ANSWER	Wholesale Business:	ANSWER

SPECIAL HAZARDS OPERATIONS			
Bowling Alley:	ANSWER	High Pile/Rack Storage:	ANSWER
Chemicals:	ANSWER	Industrial Ovens/Furnaces:	ANSWER
Combustible Dust:	ANSWER	Plastics/Rubber	ANSWER
Combustible Metals:	ANSWER	Pyrotechnics:	ANSWER
Commercial Cooking:	ANSWER	Special Occupancies:	ANSWER
Compressed Gases:	ANSWER	Spray Painting/Power Coating:	ANSWER
Explosives/Blasting Agents:	ANSWER	Underground Tanks:	ANSWER
Fireworks/Pyrotechnics:	ANSWER	Upholstering:	ANSWER
Flammable Liquids:	ANSWER	Welding/Cutting:	ANSWER
Hazardous Materials:	ANSWER	Wood Working:	ANSWER
ALL "YES" ITEMS PLEASE DESCRIBE IN DETAIL UNDER THE COMMENT SECTION			

TERRORISM			
Possible Terrorism Target within 1/4 mile? ANSWER			
Trophy Properties:	ANSWER	Major Airports:	ANSWER
Federal Gov Building/Complex:	ANSWER	Metropolitan Train or Bus Terminals:	ANSWER
US Military Facility:	ANSWER	Large Shopping Malls:	ANSWER
Stadiums/Arenas:	ANSWER	Major Hospitals:	ANSWER
Well-Known Skyscrapers:	ANSWER	Nuclear and/or Electrical Producing	
Tunnels/Bridges:	ANSWER	Power Facilities:	ANSWER

AREA			
Type of Neighborhood:	ANSWER	Amount of Crime, Vandalism, etc.:	ANSWER
Type of Area:	ANSWER	Degree of Public Exposure:	ANSWER
Neighborhood Trend:	ANSWER		

CRIME			
Security Guard Present:	ANSWER	Buzz Entry:	ANSWER
Security Armed:	ANSWER	Police Patrol:	ANSWER
Type of Security:	ANSWER	Burglar Alarm:	ANSWER
Checks Cashing:	ANSWER	Burglar Alarm Monitoring:	ANSWER
Safe for Cash:	ANSWER	Video Surveillance:	ANSWER
Weapons on Premises:	ANSWER	Guard Dogs on Premises:	ANSWER

EXPOSURES			
	DISTANCE	CONSTRUCTION	USAGE
FRONT	ANSWER	ANSWER	ANSWER
RIGHT	ANSWER	ANSWER	ANSWER
LEFT	ANSWER	ANSWER	ANSWER
REAR	ANSWER	ANSWER	ANSWER
Any Surrounding Exposures Other than Normal (i.e. brush, forest, bodies of water, etc.): ANSWER If Yes, Describe:			

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COMMENTS
ANY ANSWERED ITEMS WITH A "*" REQUIRES A COMMENT AND/OR RECOMMENDATION
Field Representative Opinion of Risk: ANSWER Occupancy Checklist Addressed: ANSWER Comments/Narrative:

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Recommendations to Underwriter

List Critical/Essential Recommendations First, Followed by Non-Critical/Non-Essential Recommendations

These recommendations are for underwriting analysis only. They are not derived from a safety inspection or building code compliance inspection and are not intended for such use. They are not intended to be used by anyone other than the requesting underwriter.

INSPECTION IDENTIFIERS	
Insured Name:	
Location Address:	
Policy Number(s):	Site Order Number:
Producer/Agent Name:	Effective Date:

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These statements report some of the conditions found at the location. They do not necessarily constitute a complete list and are not made for the purposes of life safety or loss prevention. Criteria used to evaluate conditions are those published by applicable regulatory authorities such as the NFPA, OSHA, and other recognized National Industry Standards.

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Photos

Minimum Front, Rear, Common Areas, Parking Areas, and all Facilities/Amenities

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